

Broome Residential College

Activity Information and Participation Approval for

Student's Name: _____

Dear Parent/Guardian

Your assistance is sought to ensure that your child can live and recreate in accordance with residential college policies and that residential college staff can involve your child in learning and recreational activities and excursions held away from the residential college grounds which meet with your approval and are in accordance with special care requirements as advised by you.

The Manager and Supervisors act on your behalf in caring for your child's welfare. They assess and manage the risks associated with activities in the residential college, on college grounds, in the near vicinity of the college, in the town and at its recreation venues, and when the students are taken in college vehicles on day trips, for hikes, recreational activities, excursions and camps held some distance away from the college. All Supervisors have a Senior First Aid Certificate. The Supervisors will implement procedures to ensure that students' whereabouts are checked and noted.

Films and Computer Games

The residential college has televisions and DVD players and allows students to watch TV and play computer games at set times. The residential college will not let students watch films or play computer games which are not appropriate to their age according to the Australian Classification Board film and computer game classifications. The Supervisors will determine whether students under 15 can watch a film or play computer games with an M classification. The Manager will determine whether students under 15 can watch a film or play games classified M 15+. Only M and M15+ classified films previewed by and considered by the Supervisors to be suitable for viewing by students will be allowed. Students will not be allowed to view or play unrated media unless it has been previewed and approved by a Supervisor.

Students will be allowed to go to the town cinema from time to time to view films approved by the Supervisors. Students will only be allowed to go as part of a group. At night they will be transported by a Supervisor to and from the cinema as a group. In daylight they may be allowed to sign out, walk to and from the cinema as a group and sign back in on their return.

Sport and Recreation

The residential college has many facilities on-site or in the school grounds close by. After school the students can play both indoor (table tennis, table hockey, pool) and outdoor sports (tennis, trampolining, netball, basketball, football, soccer, cricket, volleyball, softball). The residential college also has park equipment, swings, roundabouts, ropes and bars.

The residential college has a gymnasium students can use (in pairs) after they have been shown how to use the equipment safely.

Skateboarding and Roller-Skating

Students can engage in these activities on the college grounds in accordance with Supervisors' directions. Students are allowed to participate if they are wearing the recommended safety equipment (See Student Handbook for conditions of use).

Bikes

Students can keep a bike at the college under agreed terms and conditions. Students can use their bike away from the residential college as approved by the Supervisors (See Student Handbook for conditions of use).

On Site Care and Supervision

The Supervisors move around the residential college, its indoor facilities and its grounds monitoring student activity. They do some incidental coaching and umpiring and set ground rules regarding safe play and the like.

Off Site Care

Students recreating on the nearby school grounds, or off-site at a local skate or recreation park, are expected to recreate responsibly and return to the residential college at the set time. The Supervisors are not present but can be contacted and will respond quickly in an emergency.

Town Leave

The Supervisors allow students town leave on set days to do banking and shopping and visit places of interest. Students are booked out by the Supervisors and are expected to stay with other college students, keep to approved walk routes and areas, stay away from places and areas designated as off limits, return within the time allocated and sign in on their return. The Supervisors do not accompany the students on town leave (see Parent/Student Handbook for management of Town Leave).

Appointments

The students will be given leave to keep medical and dental appointments, attend church services and cultural events as indicated by parents, attend sports training and participate in sports events and competitions, spectate at and support students engaged in team sports held away from the college, and engage in other approved activities including music lessons. The Supervisors will book students in and out of the residential college and provide or organise transport where walking or bike-riding is considered too risky.

Please indicate which **church services** or **cultural events** you want your child to attend:

Transport

All Supervisors are licensed to drive residential college vehicles and drive them in accordance with college policy and procedures. Residential college vehicles comply with the school bus safety specifications, are equipped with fire extinguishers and first aid kits, and are properly maintained. On long journeys driver fatigue is avoided with regular stops and/or change of driver. In an emergency and at other times approved by the Manager, college staff will use a private vehicle to provide transport for students.

Student's Images

The residential college takes photographs and video footage of the students participating in college life and recreational activities. The photographs and video footage are used in newsletters sent home to parents, in the end of year student manual, for display on college noticeboards and in material designed to show parents and the general public what the residential college has to offer (newspaper advertisements, articles, television advertisements and stories, and on the residential college website). The Country High School Hostels Authority may also use these images and video footage in its information booklets, posters, newspaper and television advertisements and on its website so that families interested in boarding can gain an appreciation of residential college life. Only appropriate photographs and video footage are taken.

Please indicate if you have any objection to your child being photographed and appropriate images used as described above, or how you want this to be managed in respect of your child:

Aquatic Activities

All student use of the residential college pool is undertaken with a Supervisor present. The pool is secured and maintained in accordance with local government requirements. Flotation devices are close at hand and the conditions of use are on display.

Students will be allowed to use the local town swimming pool. A Supervisor may not always be present and the residential college relies on local government to maintain the pool, ensure that the conditions of use are on display, have flotation devices close at hand and employ pool attendants who monitor pool use and have appropriate rescue and resuscitation skills. Pool attendants will be informed about the swimming ability of the students, in particular those students who are non-swimmers or who have health issues which may put them at high risk.

The Supervisors will take the students on excursions or allow them to participate in aquatic activities away from the residential college where there is some risk of drowning. These include boat trips, sailing, surf catting, windsurfing, canoeing, kayaking, board and body surfing, swimming in lakes, rivers and at beaches, reef snorkelling, and using the pools, water slides, water skiing and other recreational facilities at theme parks. In each case the Supervisors will assess the risks relative to the swimming abilities of the students and their own capacity to supervise the activity, be close at hand and provide rescue and resuscitation if required. The participant safety provisions at commercially operated theme parks and aquatic activity venues will be a further consideration.

Recreation Activities

The residential college Supervisors will also take students on a range of recreational activities. These include visits to the metropolitan area or a regional centre, shows, field days, festivals, art and craft fairs, fun parks, sports carnivals, sporting events, concerts, markets, picnics, other residential colleges, places of interest (zoo, wildlife parks, museums, harbour side, national parks, natural features) and the like.

Students will be given opportunities to participate in a wide range of activities, including tenpin bowling, ice-skating, climbing, rope courses, abseiling, sand boarding, orienteering, cross country hiking, long distance runs, camel riding and horse riding, fishing, clay target shooting. At all times the Supervisors will ensure that students wear and use the relevant safety equipment and participate in accordance with their safety requirements and the recreation provider's conditions of use.

At times students will go away on camps and sleep away from the residential college in tents or in camp accommodation. The Supervisors plan camps and ensure that the students are well informed about the nature of the camp and the conditions of participation. The Supervisors ensure that the students and themselves are well equipped to deal with the environment and the activities involved.

Conditions of Participation

The Supervisors plan and organise activities which teenagers typically engage in when under their parents' care. They find out as much as they can about the activities, how safe they are, what they can do to make the activity safe for the participants and which students need special care.

All activities planned by the Supervisors have to be approved by the Manager. Major activities are planned well in advance and are approved by the Board of Management.

Students will be informed about the nature of all approved activities and the conditions of participation.

Where students face risk of injury, participation is voluntary and students can decline to participate. Students who suffer from a phobia or fear associated with a particular activity will not be required to participate in an activity.

When the Supervisors are with the students they will not allow students to take foolhardy risks and will instruct and organise them to limit their participation according to their ability, or make special safety provisions as appropriate.

PARENT/GUARDIAN APPROVAL

I understand that the residential college staff place high importance on the health and safety of students and actively seek to eliminate or reduce the risk of personal injury from the physical and the social environment created as part of its boarding service and its associated activities. I give consent for my child to participate in college life and in activities organised by the residential college in accordance with the conditions of participation specified by the Supervisors, the Manager and the Board of Management where these apply.

I understand that the Supervisors will take account of the information provided on my child's *Student Health Record Form* and the following information regarding my child's health and skill development in managing my child's participation in college life and its recreational program. In this regard I provide the following information about my child:

allergies: _____

respiratory: _____

eyesight/visual aids: _____

hearing/hearing aids: _____

health aids: _____

diabetes: _____

epilepsy: _____

blood type: _____

blood/wound management: _____

phobias/fears: _____

balance: _____

co-ordination: _____

climbing ability: _____

swimming ability: _____

surfing ability: _____

horse riding ability: _____

bike riding ability: _____

date of last tetanus injection: _____

other matters to be noted: _____

Change in Circumstances:

To ensure that the Supervisors are aware of any change in a student's health the Supervisors will ask parents to review and update this health/ability information each year as necessary.

Parents are also asked to contact the Supervisors as soon as any change in their child's health, which Supervisors need to be aware of, becomes apparent.

ILLNESS OR INJURY AWAY FROM THE RESIDENTIAL COLLEGE

In an emergency please contact:

Name: _____

Telephone: _____

Telephone: _____

If not contactable, please contact:

Name: _____

Telephone: _____

Telephone: _____

If not contactable, please contact:

Name: _____

Telephone: _____

Telephone: _____

Medicare Number: _____

Private Health Insurance Provider: _____

and Membership Number: _____

St John Country Ambulance Service Membership Number: _____

I understand that in the event of an accident or illness that a Supervisor will contact me at the earliest opportunity. I give permission to the Supervisors to provide first aid and in an emergency either take my child, or organise ambulance transport, to the nearest doctor or hospital and for these services to provide such medical assistance as required. I authorise the administration of anaesthetic, blood transfusion and other medical treatment deemed necessary by the attending medical officer.

I understand that I will be responsible for the cost of the ambulance service should this be necessary and for the cost of medical treatment provided in an emergency.

Parent Certification

I have read the information provided about residential college life and how activities are managed and supervised. I understand that the students are responsible for their own safety and welfare at times when the residential college considers the risk of injury is low if the students act in accordance with college guidelines and or advice provided by the Supervisors. In signing this I give permission for my child to participate in activities organised by the Supervisors as approved by the Manager, and where appropriate the Board of Management. I give this permission on the understanding that the Supervisors will act reasonably and responsibly in balancing safety with the need for young people to engage in recreation and personal development activities suited to their age, interest and ability.

Parent/Guardian's Signature: _____

Date: _____

Release of Copy of School Reports to Residential College Manager

To: The Principal

Student's Name: _____

I give consent for you to provide the College Manager of the Broome Residential College with a copy of my child's school reports while my child remains a boarder at the residential college. I understand that this information will be used by the residential college Supervisors to assist my child achieve their learning goals in discussion with my child and his/her teachers.

I give this consent on condition that the Supervisors do not divulge this information to any other student and respect the confidential nature of this personal information.

Parent/Guardian's Signature: _____

Date: _____